



# Functional Course

## Oracle Hyperion Financial Reporting Web Studio Fundamentals

Developed for implementation team members and functional end users, Oracle Hyperion Financial Reporting Web Studio training quickly introduces students to the basic concepts and functionality of reporting. Through scenarios, real-world experiences from implementers, and hands-on activities, students gain an understanding of how to effectively and easily utilize the power of Oracle Hyperion Financial Reporting Studio.

**Prerequisites:**

- Basic Microsoft Windows Skills
- Knowledge of Spreadsheets

## Navigating in Reporting Web Studio

- Working with Reporting Web Studio

## Navigate and Preview Reports

- Navigate and Preview Reports
- Export a Report to Excel, Word or PowerPoint
- Print Reports

## Create Basic Reports

- Create Database Connection
- Create Basic Reports
- Define the Point of View (POV)
- Preview the Report
- View the Report in the Simplified Interface

## Use Advanced Member Selections

- Create Reports Using Prompts and Functions
- Use Ranges for the Columns
- Define a Page Axis

## Report Design Considerations

- Report Design Considerations
- Report Performance
- Data Suppression
- Dynamic vs Static Reports
- Use of Reporting Web Studio vs Smart View

## Substitution Variables

- Use of Substitution Variable in Reports

## Format Cells and Grids

- Format Cells
- Apply Conditional Formatting

## Customize Grids

- Supporting Details in Planning
- Expansions Setup
- Create Related Content in Reports and Books

## Create Report Objects

- Add Headers, Footer and Report Objects
- Link Objects
- Define Row and Column Templates

## Add Auto Calculations and Mathematical Functions

- Apply Auto Calculations to Data Row and Columns
- Format Auto Calculations

## Apply Mathematical Functions

- Create Formulas and Common Mathematical Functions

## Create Books

- Books Overview
- Create a Book
- Preview the Report in HTML and PDF
- Update the Book Layout

## Create Batches

- Creates Batches Overview
- Schedule Batches
- Review Batch Output