



Functional Course

Oracle Hyperion Smart View Fundamentals

Developed for implementation team members and functional end users, Oracle Hyperion Smart View training quickly introduces students to the basic concepts and functionality of Smart View. Through scenarios, real-world experiences from implementers, and hands-on activities, students gain an understanding of how to effectively and easily utilize the power of Oracle Hyperion Smart View.

Prerequisites:

- Basic Microsoft Windows Skills
- Knowledge of Spreadsheets
- Working Knowledge of Planning or HFM concepts and terms

Introduction to Smart View

- Smart View Installation Components
- Smart View Overview
- Typical Business Process for Smart View
- Smart View Interface
- Ribbon
- Smart View Panel
- Connections

Analyzing Data with Ad Hoc Analysis Tools

- About Ad Hoc Analysis
- Start Ad Hoc Analysis
- Excel Formulas in Ad Hoc Grids
- Zoom In / Zoom Out
- Set a Default Zoom Level
- Enable Double-Click Zooming
- Pivot Functionality
- Remove Selected Members from the Grid
- Insert Rows and Column
- Set Dimensions and Members
- Select Members from the Member Selector
- Select Members from the POV Toolbar
- Place Members and Dimensions from the POV Toolbar onto the Grid

Cell Comments

- View and Add Cell Comments
- Edit and Delete Cell Comments

Smart View Options

- Global Options and Sheet Level Options
- Member and Data Options
- Advanced and Formatting Options
- Cell Styles

Smart Slices

- About Smart Slices
- Smart Slices and Ad Hoc Analysis
- Create Smart Slices
- Set Smart Slice Data Boundaries
- Set Smart Slice Options

Smart Query

- Define Sets
- Define Set Filters
- Build the Smart Query
- Complete the Smart Query
- Open a Smart Query

Importing Reporting Documents into Microsoft Office

- Import Finance Reporting Documents
- Edit and Refresh Documents

Copying Data between Excel, Word and PowerPoint Functions

Planning Admin Extension

- Make a Property Change to a Member
- Move a Member
- Add a Member
- Refresh/Create Database