



Specialized PeopleSoft 9.2
Financial Management

PeopleSoft v9.2 General Ledger Financials Supply Chain Management (FSCM) Training Agenda

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AGENDA

Developed for implementation team members and functional end users, PeopleSoft General Ledger v9.1 training quickly introduces students to the set-up considerations, configuration, and transactional processing components of the GL modules. Through scenarios, real-world experiences from implementers, and hands-on activities, students gain an understanding of how to establish process and report on financial transactions.

Prerequisites: PeopleSoft 9.2 Foundations

Section 1: General Ledger Building Blocks (1 day)

1. Common Definitions and Configuration Options
 - GL Overview & Installation Options
 - Currency Codes and Market Rates
 - Table SetIDs
 - TableSet Control
 - Chartfield Sharing
 - Calendars and TimeSpans
 - Ledgers
 - Templates
 - Detail Ledgers
 - Ledger Groups
 - Chartfield Balancing
 - Schedules
 - User Preferences
 - Chartfields & Account Types
 - Chartfield Configuration
 - Account Types
 - Speedtypes
 - Trees and Tree Structure
 - Creating Trees
 - Tree Manager & Tree Viewer
2. General Ledger Configuration
 - GL Business Unit Definition (including Inter/Intra Unit Setup)
 - Ledgers for a Unit
 - Open Period Update
 - Journal Processing Options
 - Accounting Entry Definition
 - Journal Entry Template and Source
 - Journal Generator Template

Section 2: Journals (1 day)

1. Creating Journals
 - Entering Journal Header Information
 - Entering Journal Line Detail
 - Specifying Control Totals
 - On-Line Journal Processing
 - Editing Journals
 - Copying Journals
 - Deleting Journals
 - Post Journals
 - Inquiring on Journals
2. Processing Journals
 - Understanding Journal Processing
 - Editing Journals
 - Copying Journals
 - Deleting Journals
 - Determining the Status of Journals
 - Viewing Journal Line Inquiry
 - Initiating Background Editing
 - Checking the Status of Edit Requests
 - Marking Journal for Posting
 - Posting Journals
 - Unposting Journals
3. Spreadsheet Journal Upload
 - Setting Up Your Workstation
 - Understanding the Journal Workbook Components
 - Setting Workbook Defaults
 - Spreadsheet Customization
 - Entering Journals
 - Importing Journal Worksheets in Online Mode
 - Running the Batch Journal Import Process
4. Standard Journal Entries
 - Creating Standard Journal Entries
 - Creating Schedules for SJEs
 - Scheduling Standard Journals
 - Inquiring on SJEs

Section 3: GL Processing & Query Reporting (1 day)

1. InterUnit Accounting
 - Understanding InterUnit Journal Entries
 - Identifying InterUnit Templates
 - Entering InterUnit Transactions
 - Reviewing InterUnit Activity
2. Running Processes
 - Generating Journals
 - Defining Closing Rules
 - Closing Ledgers
3. Allocations
 - Defining Allocation Step
 - Defining Allocation Group
 - Requesting Allocations
4. Inquiry Panels
 - Inquiring About Ledgers
 - Inquiring About Journals
5. Queries
 - Running a Query (overview)

Section 4: nVision Reporting Introduction (1 day)

1. nVision Reporting
 - PeopleSoft nVision Concepts (activity 1)
 - nVision Components
 - Develop Matrix Layout
 - Report Request – Basic (activity 2)
 - Labels (activity 3)
 - Scopes (activity 4)
 - Report Books
 - Report Request – Web