

PeopleSoft 9.2 Query Manager 2 Day Course

Financials Supply Chain Management (FSCM) or
Human Capital Management (HCM)

PeopleSoft Query Manager Agenda

The PeopleSoft v9.2 Query Manager course contains the tools needed to learn the foundational concepts and procedures involved in creating and running queries in PeopleSoft Query Manager. Users will learn the basic functions of Query Manager including, searching for predefined queries, creating new queries, managing queries, running queries, and exporting query results.

Prerequisites:

- PeopleSoft v9.2 Foundations (FSCM) **OR** PeopleSoft v9.2 Foundations (HCM)

DAY 1 - Query Manager Basics

Query Manager

- Records Page
- Query Page
- Expressions Page
- Prompts page
- Fields Page
- Criteria Page
- Having Page
- View SQL Page
- Preview Page
- Query Manager Common Actions

Working with Existing Queries

- Searching for Existing Queries
- Managing Queries

Working with Records

- Searching for Records
- Previewing Fields
- Adding Records
- Deleting Records

Working with Fields

- Adding Fields
- Changing Column Display Order
- Defining Soft Order
- Changing Column Heading
- Applying Aggregate Functions
- Deleting Fields

Working with Criteria

- Defining Criteria
- Working with Multiple Criteria
- Defining Distinct Criteria
- Editing Criteria
- Deleting Criteria

Building Prompts

- Creating Prompts
- Building Prompts to Criteria
- Deleting Prompt

Understanding Joins

- Creating Hierarchy Joins
- Deleting Hierarchy Joins
- Creating Related Record Joins
- Deleting Related Record Joins
- Creating Any Record Joins

DAY 2 - Advanced Query Manager

Building Expressions

- Defining Expressions
- Defining Aggregate Functions
- Adding Expressions to Criteria
- Deleting Expressions

Building Subqueries

- Explain Subqueries
- Creating Subqueries

Drilling URLs

- Describing Drilling URLs –seven types
- Creating Drilling URLs

Unions

- Explain Unions
- Creating Union Query
- Using Literals with Unions

Composite Query

- Describe Composite Query
- Creating a Composite Query
- Adding Criteria and Expressions in a Composite Query

Connected Query

- Describe Connected Query
- Use Connected Query Quick Start
- Describe Connected Query Manager, Viewer and Scheduler