

PeopleSoft Mobile Expenses

your modern fluid expense management and reporting tool



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Agenda

- About SpearMC and Your Presenter
- Version 9.2 and Tools 8.55 – Classic & Fluid Pages
- Demo of Mobile Expenses



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About SpearMC and Your Presenter



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Your Presenter



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- Over 20 years consulting experience focused predominantly in PeopleSoft implementations and upgrades covering all stages of the Project Life Cycle.
- System Business Process Analysis, Requirements Study, Fit-Gap Analysis, High Level Design, ChartField and Codeblock Design, Application Development, Testing, Configuration, Training, Deployment and Post-Implementation Support

About SpearMC

Founded in 2004, SpearMC is a technology and professional services firm specializing in

- PeopleSoft FSCM, HCM, ESA
- PeopleTools Development and System Administration
- PeopleSoft Test Framework
- Oracle Cloud ERP and HCM
- PeopleSoft Training
- Project Management
- Oracle Public Cloud
- QA & Test Automation
- Host Analytics EPM



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Our History

2004

SAN FRANCISCO
Brick and mortar come together to build our very first office

Oracle names us one of its Silver Partners

2007

CHICAGO
Our windy city office opens its doors

2010

SEATTLE
The Emerald City opens its arms to SpearMC

2014

DENVER
The Rocky Mountains welcome our mile-high office

- Once again, Inc Magazine's 500 | 5000 list includes us
- SpearMC becomes an authorized Oracle reseller

- SpearMC is listed on Inc Magazine's 500 | 5000 list
- Oracle names us as one of its Gold Partners

Our PeopleSoft Specialization certification is completed

- SF Business Times names us one of the Bay Area's Fastest Growing Companies

- Consulting Magazine names us on their list of Fastest Growing Firms

2015

PHOENIX
Our newest office opens in the Valley of the Sun

- The SF Business Times again lists us as a Bay Area Fastest Growing Company
- SF Business Times ranks SpearMC #9 on its Bay Area's fastest growing companies list
- Inc. Magazine recognizes us again by including Spear MC on its 500 | 5000 list

2016

HOUSTON
The Lone Star State welcomes our newest office

2017

Looking forward to a bright future



PeopleSoft 9.2 Mobile Expenses



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Expenses Module

- Processing of employee expense reports via PeopleSoft
 - Utilize classic pages
- AND/OR
- Utilize fluid pages
- Interface with HCM, AP, Payroll, and Banking
- Image 19 – Fluid UI (formerly JQUERY)
- Image 23 – Fixes 300+ Bugs from Image 19
- Image 24 – Promised enhancements

Classic Pages

Creating Expense Reports

Navigation: *Travel and Expenses > Expense Report > Create/Modify*
 or *Employee Self-Service > Travel and Expenses > Expense Reports > Create/Modify*

- Quick entry options:
- User Defaults
- Populate from existing report, entries from my wallet, template
- Quick-Fill
- Copy Expense Lines

My Wallet

Report ID NEXT

Below is a complete list of unassigned wallet transactions. To view all transactions please go to the wallet menu option under "Other Expense Functions".

Select All Deselect All

Select items and select if a Personal Expense. Press 'Done' to add them to the expense report.

Unassigned Wallet Entries

Select	Logo	Date	Expense Type	Merchant	Amount Currency	Non-Reimbursable
<input type="checkbox"/>		06/17/2005	Currency Conversion Fees	DELINQUENCY CHARGE ON 2,177.35	59.88 USD	<input type="checkbox"/>
<input type="checkbox"/>		06/15/2005	Conference/Meeting		11.00 USD	<input type="checkbox"/>
<input type="checkbox"/>		06/02/2005	Hotel/Lodging	THE RITZ CARLTON BOSTON	389.01 USD	<input type="checkbox"/>
<input type="checkbox"/>		06/01/2005	Air Travel	DELTA AIR 0062122059971	202.00 USD	<input type="checkbox"/>
<input type="checkbox"/>		05/31/2005	Meals and Incidental Expenses	LEGAL SEA FOODS #6	80.06 USD	<input type="checkbox"/>

Fluid Pages

Creating Expense Reports

Navigation: *Employee Self Service* > *Expenses* > *Create Expense Report*

- Quick entry options:
 - User Defaults
 - Add from Wallet
 - None other as of image 19


The screenshot displays the Oracle Expenses application interface. The main dashboard, titled "Expenses", includes several sections:

- Notices:** Two notices regarding expense transaction submission deadlines and hotel program compliance.
- Create Expense Report:** A button with an icon representing a report and a wallet.
- Add Quick Expense:** A button with a wallet icon and a plus sign.
- My Wallet:** A bar chart showing the amount of transactions for various categories: LODGING, MEETING, JOURNAL, MIE, SUPPLY, AIRFARE, CURRENCY, and DINNER. The total is 10 Wallet Transactions.
- My Expense Reports:** A bar chart showing the number of reports for a user named Pendi.
- Expense History:** A section for viewing past reports.

The detailed "Expense Report" form is shown in the foreground, featuring the following fields and options:

- General Information:**
 - *Business Purpose: General Travel and Expense
 - *Description: Consulting and product demo
 - Default Location: [Search]
 - Reference: [Search]
 - Attach Receipt: [Button]
 - Accounting Defaults: [Button]
 - Creation Date: 04/18/2017 Kenneth Schumacher
 - Updated on: 04/18/2017
- Expense Details:**
 - No expenses have been entered.
 - + Add Expense [Button]
 - + Add from My Wallet (10) [Button]

SpearMC Packaged Solutions – PeopleSoft Mobile Expenses

 SpearMC	Basic Plan	Deluxe Plan	Platinum Plan
Number of Expense Reports	0 – 1,000	1,001 – 5,000	5,001 – 10,000
Currency	Single Currency	Single Currency	Multi-Currency
Timeline	7-8 Weeks	9-10 Weeks	13-15 Weeks
PeopleSoft Mobile Expenses*	Included	Included	Included
PeopleSoft Mobile Approvals*	Included	Included	Included
Workflow Levels	Single - Manager	Single - Manager	Multi-Level
Credit Card Bank	Citibank Visa/Master card	Citibank Visa/Master card	Customer Choice
Fixed Cost	\$64,500	\$97,500	\$140,000

* Must be on PeopleTools 8.55; PeopleSoft 9.2, Image 23



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Lessons Learned

- Do NOT attempt to implement image 19
 - Classic page functionality is fine
 - Fluid page functionality is lacking
- Implement image 23 or higher
 - Hundreds of bugs fixed in image 23
 - Still lacking some functionality
- Define your external access protocol prior to the implementation
 - Don't force your project to define enterprise wide strategy
 - Consider alternatives to traditional VPN
- Work with your bank early and often
 - Don't underestimate the timeline to receive test files
- Expenses workflow is different from traditional AWE
 - Delivered approval is at the header level (not line level)
 - Image 23 'breaks' workflow, some retro-fixes are needed

Image 23 Fluid Approval Pages

Approving Expense Reports

Navigation: *Employee Self Service > Approvals*

Approver View:

- Attachments at header
- Attachments at line

The screenshot shows the 'Expense Report' page for user Kenneth Schumacher. The 'General Information' section includes fields for Business Purpose (General Travel and Expense), Description (Consulting and product demo), Default Location, and Reference. There are also buttons for 'Attach Receipt' and 'Accounting Defaults'. The report was created on 04/18/2017 and updated on the same date.

The 'Attachments' modal window displays the following information:

- Report ID: 0000000120
- Report Description: TEST

Sequence	Attached File	Description	Entered by	Updated on
1	Header_Level_Attachment.txt		Kenneth Schumacher	05/23/17 5:47PM

Demo of PeopleSoft 9.2 Expenses



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INSIGHTS

Attending workshops is one way we stay at the forefront of our industry, but speaking at these workshops is really what helps us stay on top. We know not everyone can make it to see us in person, so we also share our knowledge with you here.

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SpearMC.com/training: Training Options

The screenshot shows a web browser window with the URL <http://spearmc.com/peoplesoft-live-training/>. The page features a navigation menu with 'CONTACT' and 'SEARCH' on the left, and 'CONSULTING / APPLICATIONS / BUSINESS INTELLIGENCE / TRAINING / CLIENTS / EVENTS / LEADERSHIP' on the right. The main content area displays the SpearMC logo and two success stories: 'Public Health Institute: PeopleTools 8.54 Training Success' and 'Hyatt: PeopleSoft 9.2 HCM Training Success'. Below these, there are two main sections of training options, each with a list of courses and a dropdown arrow.

PEOPLESOFT V9.2 FOUNDATIONS AND ORACLE UPK

- PeopleSoft v9.2 Foundations (FSCM) ✓
- PeopleSoft v9.2 Foundations (HCM) ✓
- Oracle User Productivity Kit (UPK) Version 12.1 ✓

PEOPLESOFT V9.2 FINANCIALS AND CASH MANAGEMENT

- PeopleSoft v9.2 Introduction to Financials (FSCM) ✓
- PeopleSoft v9.2 General Ledger ✓
- PeopleSoft v9.2 nVision ✓
- PeopleSoft v9.2 Accounts Payable ✓



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Questions?



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